



21 St. Clair Ave E., Suite 802, Toronto, ON, M4T 1L9

## 2020 AFROFEST Vendor Application Form

Saturday July 4th., from 12:00N – 11:00 pm & Sunday July 5th, from 12:00N – 8pm (Note: The sound stage ends at 8pm on July 5th)

### CONTACT INFORMATION

Last Name	First Name		
Address			
City, Province		Postal Code	
Phone (Daytime)	( )	Phone (Evening)	( )
Cell	( )	Email	

### VENDOR INFORMATION

Booth name		
Please list items that will be sold at your booth	ITEMS	DESCRIPTION
Please list electrical equipment along with amount of amps required for use for each one.  eg. 1 Patty warmer, 10 amps	APPLIANCE	AMPS REQUIRED

VENDOR PRICES <i>It is the vendor's responsibility to have personal and/or business insurance coverage.</i>		EARLY-BIRD SPECIAL On or before April 17	April 18 – May 11	May 12 – June 8	MANDATORY FOR ALL FOOD/BEVERAGE VENDORS	Vendor Sub-total
<i>Price of ALL booths includes: booth space as indicated, HST, selling permit, \$50 non-refundable environmental fee, and one 15-amp electrical outlet.</i>	10 x 20 Food Booth	\$1,958	\$2,071	N/A	+\$100 Refundable Clean-up fee	
	10 x 20 Shared Food Booth (Max. 2 vendors)	\$1,092*	\$1,120*	N/A	+\$50 Refundable Clean-up fee*	
	10 x 10 Drink/Beverage Booth	\$1,393	\$1,506	N/A	+\$100 Refundable Clean-up fee	
	10 x 10 Merchandise Booth	\$971	\$1039	\$1133	N/A	
	10 x 10 Shared Merchandise Booth (Max. 2 vendors)	\$534*	\$618*	\$703*	N/A	
	African Village (Merchandise vendors only; Limited spaces available)	\$395	\$410	\$425	N/A	
	10 x 10 Not-for-Profit Booth	\$615	\$671	\$735	N/A	
	Food Truck	\$2290	\$2495	N/A	+\$100 Refundable Clean-up fee	
Hot Dog / Ice Cream Cart	\$856	\$856	N/A	+\$100 Refundable Clean-up fee		

Note: Food booth vendors **MUST** purchase additional amps if using more than the allotted amount with booth purchase.

\*Shared booth rates are per person to a maximum of 2 per booth

EQUIPMENT RENTALS				Qty	Equipment Sub-total
<b>NOTES:</b> <i>Table deposit is refunded when tables are returned. Tent rental includes set up and tear down.</i>	6' Table	\$40 per table		+ \$40 deposit per table	
	Tent (10 x 10)	\$160 per 10 x 10			

ADVERTISING				Advertising Sub-total
<b>Material Due: June 1, 2020</b> Electronic files must be supplied as a high resolution pdf with all support files and fonts included. Type should be converted to outline when possible. Compressed files must be saved as self-extracting archives (sea). Music Africa will not assume responsibility for type reflow or accurate colour reproduction if all necessary fonts or support files are not included.	Inside Front Cover		\$1,250	
	Inside Back Cover		\$1,250	
	Outside Back Cover- SOLD		\$1,750	
	Full Page		\$950	
	1/2 Page Vertical		\$650	
	1/4 Page		\$450	

PAYMENT		TOTAL PAYMENT
<b>FULL PAYMENT is due with your application form. Last day for payment is June 08, 2020</b> All payments must be made by certified cheques, money orders or bank drafts and dropped off at the MUSIC AFRICA office. Cheques should be made payable to:  Music Africa of Canada Inc. 21 St. Clair Ave E. Suite 802 Toronto, ON M4T 1L9  Fees can be paid by e-mail transfer to <a href="mailto:vendor.payments@musicafrika.ca">vendor.payments@musicafrika.ca</a>  No post-dated cheques are accepted.		

AGREEMENT							
<p>The applicant agrees to abide by the conditions and rules and regulations as set out in the 2020 Vendor Guidelines document and agrees to absolve Music Africa of Canada Inc. from any claims, damages, or liabilities in violation of these terms. The applicant also agrees to abide by all municipal, provincial, or federal laws and regulations in effect for the duration of the festival (Afrofest).</p>	Printed Name _____						
	Signature _____						
	Date: _____						
<table border="1"> <tr> <td>OFFICE USE ONLY</td> <td>Date Received: _____</td> <td>Paid: \$ _____</td> </tr> <tr> <td></td> <td colspan="2">Signature: _____</td> </tr> </table>		OFFICE USE ONLY	Date Received: _____	Paid: \$ _____		Signature: _____	
OFFICE USE ONLY	Date Received: _____	Paid: \$ _____					
	Signature: _____						

**CHECKLIST**

It is your responsibility to collect the necessary information required and submit it along with the completed form and payment. Incomplete applications will not be processed. Package should include the following:

- Completed vendor application;
- Vendor fee (paid by certified cheque, money order, bank draft or e-mail transfer payment to [vendor.payments@musicafrika.ca](mailto:vendor.payments@musicafrika.ca)) Posted dated personal/business cheques and cash will not be accepted.

Payments must be in FULL;

- (FOOD VENDORS ONLY) Completed [Temporary Food Establishment Application forms](#). Pages 2-5 should be downloaded and completed from website.
- (FOOD VENDORS ONLY) A copy of your Food Handlers certificate is included with application (your application will not be approved until this is received)
- Exhibitor/vendor insurance is included with application
  - I will be declining exhibitor/vendor insurance and will accept all responsibility that may occur for any accidents/incidents at or with my vendor booth. Name \_\_\_\_\_ Initials \_\_\_\_\_

Please check here to confirm that you have read and agree to the terms outlined on the guidelines. Failure to comply may result in immediate removal from the festival.

Please submit your application and payment to:

**MUSIC AFRICA OF CANADAINC.**

21 St. Clair Avenue East, Suite 802

Toronto, Ontario M4T 1L9

Tel: 416-469-5336; Fax: 416-967-6320

E-mail: [vendor.payments@musicafrika.ca](mailto:vendor.payments@musicafrika.ca) Website: [www.afrofest.ca](http://www.afrofest.ca)